

Boughton Parish Meeting

Financial Plan 2001-02

Income

| | |
|----------------|----------------|
| Precept | £350.00 |
| English Nature | £100.00 |
| Interest | £25.00 |
| | <u>£475.00</u> |

Expenditure

| | |
|---------------------------------------|----------------|
| Fund Insurance | £135.00 |
| NCAPTC | £20.00 |
| Petrol/Oil | £180.00 |
| RoSPA - Safety Inspection- Playground | £60.00 |
| Postage/Stationary/Copying/Telephone | £45.00 |
| Audit Fees | £75.00 |
| Fence and General Repairs-Play Area | £100.00 |
| Group Four News | £50.00 |
| Village Sign - Base | £130.00 |
| Lawn Mower Repairs | £50.00 |
| | <u>£845.00</u> |



chairman

BOUGHTON PARISH MEETING ACCOUNTS 2000-2001

14 Apr 01

Community Account

| 31-Mar-00 | <u>Receipts</u> | 31-Mar-01 |
|------------------|-------------------------------|----------------|
| £140.00 | Precept | £150.00 |
| £200.00 | Fete Takings | £0.00 |
| £100.00 | English Nature | £100.00 |
| £80.00 | English Nature - Shared costs | £0.00 |
| £12.00 | Election Notices | £0.00 |
| £495.45 | Hog Roast | £360.00 |
| | Electricity - Wayleave | £86.50 |
| | Donation from Flower Festival | £150.00 |
| £5.93 | Interest | £3.67 |
| £1,033.38 | TOTAL | £850.17 |

Cheque
Number


| | <u>Payments</u> | |
|----------------|------------------------------------------|----------------|
| £104.00 | Fund Insurance | £105.00 |
| £15.00 | NCAPTC | £18.60 |
| £100.85 | EW English (Petrol) | £168.19 |
| | Boughton PCC - Flower Festival Donation | £20.00 |
| £75.35 | Playground Management Services | £0.00 |
| £164.97 | M J Elliot Car panels & post | £0.00 |
| £45.00 | Branch Joinery - Oak Panels | £0.00 |
| £158.47 | Clarkes - Galvanized Chain | £0.00 |
| £159.80 | W R Chapman - Hedge Cutting | £0.00 |
| £10.97 | Postage | £0.00 |
| £0.00 | Wereham PCC - Group 4 News | £50.00 |
| £0.00 | G Allen- Playground Repairs | £21.50 |
| £0.00 | Pricewaterhousecoopers - Audit | £181.89 |
| £0.00 | G Rumble - War Memorial | £160.00 |
| | Roger Warner Use of Airfield - Hog Roast | £20.00 |
| | J Savage(mower repairs thro' Lawnboy) | £34.00 |
| £0.00 | T Bonnett - Fixings -£8.09 Cash | 181.72 |
| £834.41 | TOTAL | £960.90 |

100067
65/66
74
6869
70
75
73
71
72**Community Account**SUMMARY

| | | |
|------------------|------------------------|------------------|
| £1,173.45 | Opening Balance | £1,372.42 |
| £1,033.38 | Receipts | £850.17 |
| £834.41 | Expenditure | £960.90 |
| £1,372.42 | Balance in Bank | £1,261.69 |

Business Premium AccountSUMMARY

| | | |
|------------------|------------------------|------------------|
| £1,041.34 | Opening Balance | £1,054.57 |
| £13.23 | Interest | £22.35 |
| £1,054.57 | Closing Balance | £1,076.92 |


S J Saunders
Chairman
Boughton Parish Meeting

Boughton Extraordinary General Meeting held on Monday 19th Feb 2001

The meeting was called by the Parish Chairman to discuss the proposal to change the inside of the Church so that the Church and Villagers can use the building more. Mr Jeremy Stacey, a local Architect from Beechemwell was invited to the meeting to explain the ideas proposed.

A list of those present (29) is available.

Mr Stacey introduced his firm and their background. They have recently finished work on a Council building in King's Lynn, which is very energy efficient and will not need air conditioning. The firm also recently designed a Sensory garden in Hunstanton.

The presentation discussed:

- Cupboards around the walls of the Church. These will be used for storage of equipment for groups who use the building regularly. Taller cupboards between the windows will hold the chairs.
- To make the main space more accessible the pews will need to be removed. These could be painted with weatherproof yacht varnish and form a garden outside. It could be used for summer meetings.
- A new floor would be laid above the current one. It would be wooden. Under the flooring there would be a new heating system and it would be very well insulated. The path leading to the Church, from the gate, would be made into a gentle slope, to finish at the height of the new floor.
- It would be necessary to stop the heating disappearing into the roof, but the Church committee didn't want to lose the wooden roof. A tent made of suitable, cleanable white canvas would be mounted across the roof space. This would reflect the heat back into the hall. It would be possible to slide the canvas back when the full height of the roof was required, i.e. for a wedding.
- The lighting would be placed at the top of the cupboards and shine onto the canvas, which would then reflect it back into the hall. It would stop the glare which the current lights produce and be about one tenth of the cost.
- The vestry would have a change of use, as this is where the toilet would go. The current doorway would open into a small space, with the door to the toilet being at the other end. It would be one disabled toilet, which would make it more practical to use for the old and infirm as well as mothers with young children. The boiler for the heating would also be moved into this area. The toilet ceiling would not break the window line.
- The current boiler house would be removed.
- A new vestry would be required. A new building leading from the Chancel near the Altar is proposed. It would be circular and made of materials to match the church. It would be joined to the church by a glass passageway. This smaller room could also be used for meetings. It could be used for one to one counselling or smaller groups. It would have a door to the outside and could be private from the hall. The roof would point upwards to the sky to represent open hands. The collected rainwater would run into a water feature.
- The position of the font and pulpit would need to be considered. A servery would also be included.
- Mr Stacey concluded that this was not a conversion of the church, it was enhancing its use. This is more in keeping with how earlier churches looked, before the Victorian style.

The meeting was then opened to those present, for questions.

Edwin Rix asked about the cost of the project. Jeremy replied that that was not known at present. The aim of the meeting was to discuss if a committee should look further into the project, including cost and funding. The Rector explained that the Rural White Paper published this year promised funds for enterprises like this, developing community use. There were also other avenues to be approached for funding.

Edwin then asked about building on the burial ground. The Rector explained that an archaeological dig would automatically be requested. It may be possible to put the building on pillars to reduce the amount of disturbance.

Ralph Proctor asked what the yearly cost to the Village would be. The Rector and Alan Wilkinson shared the reply by explaining that a management committee would oversee the activities in the building. The building would still belong to the Church PCC. There would be an hourly charge to groups using the building, which should cover heating, lighting and other costs. There may be grants to cover the costs of the first few years while the committee is setting up. Mr Stacey explained that the new heating and lighting should run at one tenth of the present cost, thus being a lot cheaper than at present. There would also be insulation in the floors and in the areas behind the cupboards thus reducing heat loss.

Pam Wakeling explained that there were lots of ideas for what could be done in the converted space.

George Bignal asked about parking facilities. He was very concerned about events in the church, which meant many people arriving by car, as the road was unsuitable for parking. The Chairman agreed and said that this would need to be investigated. He explained that he and the Rector had looked at an area at the far end of the churchyard, which was currently overgrown. It was pointed out that a clear path would be needed across the back of the church and clear signs to the Car Park so that people did not just stop in the road.

The question was asked about the Chancel. Mr Stacey said that there would be changes but that these had not been discussed. He explained that there would be a Screen to divide the Chancel from the Nave when the Hall was in use. Ralph Brereton asked about the type of screen, to which the reply was probably glass and metal. You would be able to see the Altar but it would be safe. Concern was expressed about this and the use of glass. Mr Stacey explained that there needed to be a lot more consultation, with safety being the first concern. His firm design with a lot of on site discussion and models to show what is happening.

It was asked if the pews could be used to make the cupboards and it was agreed that this could be a possibility.

Paul Upton said that we needed to identify the uses for the building as this would help in moving the project on. It was possible that people from surrounding villages could use the new facilities.

Edwin Rix asked if the Diocese closed the Church, what would happen? The Rector explained that there were a number of shared ownership deals where the village and Church run the building jointly. Several said that by enhancing the use of the Church then we were less likely to have it closed. Pamela Jennings summed this up with 'Use it or Lose it'. Many church members are concerned that if the use is not extended then it will be seen as not viable. The comment was made that if we do nothing then we could end up with nothing. The village had lost its school, pub, post office and Chapel; the Church was the only public building left. The Rector said that there were a number of projects that could be visited to see how changes had been made. The Church was a 2* listed building and therefore a number of bodies

would have to be consulted, i.e. English Heritage, before plans went ahead. The Rector had received a letter from the diocese saying that they were impressed with the plans. The letter also listed the bodies that needed to be approached.

John Miller asked about building a new village hall. The Chairman and Architect replied by saying that it would be a lot more costly. Land would have to be found and purchased and a building put up, whereas we already had a good sound building to use.

Several people asked who would be responsible if there was a lot of noise or nuisance from the increased use. The Rector replied that it would probably be up to the management committee to review, but trouble was not really expected.

Mr Stacey summed up by saying that it was hoped that the plans would help the building be used in the way that we wanted to use it now and in the future. At present it was how the Victorians designed it. Earlier churches did not have all the seats and were used in many ways by the Community. They had a bright sparkly atmosphere which he is trying to recreate but for today. By making it a dual purpose building then we are helping give protection to the Church. Mr Stacey said that the only change to the fabric of the building would be the new doorway and it appeared that there had been an opening there in the past. Everything else would be added to the inside of the building enhancing its present uses.

The Chairman asked people to vote on whether the project should move on further. This would look at cost, funding, preparing a presentation, design and investigating how it would be used.

21 voted for the proposal + 2 votes sent by letter (Mark & Sue Pogmore),
2 voted against
6 abstained

The proposal was passed. The Chairman said that a group from the village was needed to look into the proposal in more depth. Anyone interested should see him after the meeting. The Chairman then thanked everyone for their attendance, with special thanks to Jeremy Stacey for all his work.

The meeting closed at 8.45pm.

Appendix 1: Attendance list

Appendix 2: Possible uses of the new facilities



Appendix 1:

Those present:

Steve Saunders, Parish Chairman
 Robin Blackall, Rector
 Alan Wilkinson
 Mr & Mrs John Miller
 Edwin & Maria Rix
 Wendy Baines
 Berry Foulds
 Pam Wakeling
 Pamela Jennings
 Jenny & George Bignal
 Paul Upton
 Mr John Savage
 Mr Ralph Proctor
 Pamela & Fred Watkinson
 David Cooper
 Angela Savage
 Diana & Bill Beeson
 Andy Beeston
 Tony Mazur
 Stacey Massierit
 Beth & Ralph Brereton
 Angie Mason
 Moira Saunders, Minutes

Apologies for absence:

Mark & Sue Pogmore
 Mrs A Payne



Appendix 2:

Possible uses of the new facilities.

More use by the Church itself for activities in the Church calendar
 More flexibility with chair arrangement for different services
 More private services by using Chancel area only
 Harvest Supper
 Host events as part of the four churches
 Christmas Party
 PCC meetings

Parish meeting/Parish Council
 Village events
 Monthly gathering for village, especially in winter
 Village quiz nights
 Indoor venue if wet for village fete

Mother & Toddler
 Youth events
 Coffee mornings
 Adult Education events
 Visit by Post Office, once a fortnight

Ante-natal class, clinics; use by Doctors surgery if need larger room
 Reflexology
 Aromatherapy/massage

Horticultural Society
 Sewing Club
 Music Club
 Painting
 Photography

Whist drive
 Bridge
 Darts team

Near the time of opening the facility, can write to various organisations and make them aware of the new facility.

The Minutes of Boughton Parish AGM on 24th April 2001.

| | | | |
|----------------|------------------|-----------------|--------------|
| Present | Steve Saunders | Moirsa Saunders | David Cooper |
| | Pam Wakeling | Wendy Baines | Andy Beeston |
| | Ann Proctor | Edwin Rix | Judith Mazur |
| | Ralph Proctor | Maria Rix | Tony Mazur |
| | Ralph Brereton | Alan Wilkinson | Dr Bolam |
| | Beth Brereton | John Savage | Sue Pogmore |
| | Diana Beeson | Janet Savage | Mark Pogmore |
| | Pamela Watkinson | Paul Coulten | AngieMason |
| | Fred Watkinson | Jeff Proctor | Brian Mason |
| | +1 | | |

| | | | |
|------------------|-----------------|-------------------|---------------|
| Apologies | Pamela Jennings | Kelvyn Savage | Angela Savage |
| | Keith Bettridge | Maureen Bettridge | |

Item 1: Apologies for absence.

- i. Apologies were received from those named above.

Item 2: Introduction:

- i. The Chairman welcomed everyone and opened the meeting at 7pm. He introduced the Borough Councillor, Trevor Manley to the meeting.
- ii. Steve Saunders had become Chairman in July 2000. He said that Andy had worked very hard in his term of office and was a hard act to follow.

Item 3: Election of the Chairman:

- i. Nominations were requested. Andy Beeston, seconded by Pam Wakeling, proposed Steve Saunders. The vote was carried unanimously.

Item 4: Minutes of the last AGM:

- i. Amendments: Edwin & Maria Rix were present. Reverend should read Rev Blackall
- ii. Being no other changes, the acceptance of the minutes was proposed by Sue Pogmore, seconded by David Cooper and agreed by the meeting.

Item 5: Matters arising.

- i. PC Mahoney, community policeman, was unable to attend. He reported no crime statistics for Boughton for the last twelve months. There had been sixty-five reported crimes in the local area.
- ii. The Village sign was now completed except for the base, which required the ground to be dry. The base will be of bricks and flints. The sign was put up in January. The Best Kept Village plaques will also be mounted on the sign.
- iii. Speeding. The police had completed a speed check last year, in a three-hour period and cautioned fourteen motorists. They had concluded that the problem was no worse than other areas.

iv. Planning Committee. Mrs Payne and Mr F Savage had resigned during the year. The members for the next year are: Steve Saunders, Edwin Rix, Ralph Proctor, Mark Pogmore, John Savage, Berry Fowlds, Alan Wilkinson and Andy Beeston. Pamela Watkinson also agreed to join the committee. Proposed by Ann Proctor, seconded by Janet Savage. Carried unanimously.

v. PriceWaterhouse audited the accounts in the last year. The Chairman reported that the Council had not confirmed the company for the next financial year. There were no problems.

| | |
|---------------------|-----------------|
| Community Account : | £1261.70 |
| Business account: | £1076.90 |
| Total funds: | <u>£2338.60</u> |

vi. Edwin Rix then rose to ask if the audited accounts had been displayed in Downham Market Council Offices for people to see. He then queried the increase in the Parish Precept for the year. The Chairman said that the accounts had not been in Downham Market, but were always open for anyone to see. The file was passed to Edwin. The Chairman reminded Edwin that this part of the meeting was not the place to ask questions on the precept but agreed to answer as it had been raised. He agreed that the precept had risen from £140 to £350. This was due to increased costs that had been billed to the village. They were: £100+ Petrol, £120 Playground insurance, £170 Accountants, totalling £390. The Chairman acknowledged the previous vote in September's meeting, not to increase the precept. (10 for, 11 against a rise). Several people expressed concern over the manner of the rise but agreed in the light of the bills that it should remain at the higher level. It was calculated to be about £2 extra per house per year in band E. The Chairman reported that much money had previously been put into the account by the Hog Roasts, but there probably would not be one this year. Also no monies had been received from English Nature. Two people reported that lots of villagers were unhappy with the increase. The Chairman replied that no one had contacted him and he was unaware of any concerns prior to the meeting. The Chairman agreed to consult the Borough Council on action to be taken and asked for the matter to be closed until more enquiries had been made. Discussions were repeated and again the Chairman asked to continue the meeting. This did not happen and at 7.45pm, he left the building.

The Minutes of Boughton Parish AGM reconvened on 30 May 01

| | | | |
|------------------|---------------------------|-----------------|-----------------|
| Present | Steve Saunders | Andy Beeston | Maria Rix |
| | Pam Wakeling | Mr Bolam | Ralph Proctor |
| | Anne Proctor | Ralph Brereton | John Savage |
| | Janet Savage | Wendy Baines | Pauline Bradley |
| | Veronica Barstow | Fred Watkinson | Pam Watkinson |
| | Stacey Massurit | Angela Savage | Angie Mason |
| | Tim Leader, HO Legal Dept | Kings Lynn BC | |
| | | | |
| Apologies | Alan Wilkinson | Pamela Jennings | Brian Mason |

Item 1: Village Precept

i. The Chairman, Steve Saunders welcomed everyone to the reconvened AGM, adjourned from 24 Apr 01. He introduced Mr Tim Leader (TL), Head of Kings Lynn Borough Council Legal Services, who presented his discussions within the Borough Council and the resultant options available to appease those dissenting to the increase in the village precept (see 5(vi) above) TL had discussed the problem in a meeting with the Borough Treasurer. To

affect a refund would involve a great deal of administrative time and a charge, at least equal to the increased precept, would be levied.

ii. The increased precept could be considered an advance payment and if the dissenters still objected to the increase of approximately £3.00 per head next year the precept could be reduced by a similar amount.

iii. Dr Bolam questioned TL on where the administrative charge would be apportioned ([i] above). TL explained it would be returned to the Borough Council "coffers".

iv. Anne Proctor asked how the cost of Boughton's precept compared to other villages of similar size. SS explained it was amongst the lowest in West Norfolk.

v. Ralph Brereton opined that he felt the increased precept should be ratified. He then questioned whether the council could make an increased charge Authorisation. TL said the increase was accepted under the authority vested in SS as Chairman of the Village Meeting.

vi. Edwin Rix (ER) proposed that the compromise ([ii] above) was accepted. Anne Proctor seconded. 13 voted for the proposal, 1 against and 1 abstention. TL explained the Village Meeting could review the decision at a later date if wished. Pam Wakeling (PW) suggested this year's increase could be used as a "down payment" against next years. A further decision could be made at a later date.

Item 3 - Statement of Accounts:

i. SS presented a financial projection for the coming year:

| <u>Income</u> | |
|----------------|----------------|
| Precept | £350.00 |
| English Nature | £100.00 |
| Interest | £25.00 |
| | <u>£475.00</u> |

| <u>Expenditure</u> | |
|---------------------------------------|----------------|
| Fund Insurance | £135.00 |
| NCAPTC | £20.00 |
| Petrol/Oil | £180.00 |
| RoSPA - Safety Inspection- Playground | £60.00 |
| Postage/Stationary/Copying/Telephone | £45.00 |
| Audit Fees | £75.00 |
| Fence and General Repairs-Play Area | £100.00 |
| Group Four News | £50.00 |
| Village Sign - Base | £130.00 |
| Lawn Mower Repairs | £50.00 |
| | <u>£845.00</u> |

ii. It was noted that the expenditure exceeded the income from the Village Precept.

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iii. Mrs Proctor asked if the other villages involved with Group Four News contributed a similar amount. SS confirmed that he would look into the matter and agreement was reached that funding could be provided if they did.

iv. Discussion continued on the village sign and the cost of constructing a plinth. Mr Proctor questioned SS why the original post had not been used and offered the information that the one in his yard had been there much longer than the village's original post. SS was unable to comment because the decision was taken before his time. Andy Beeston (AB) explained that the decision to change the post had been taken because the condition of the original post's base was unknown until excavation had been done. The new sign's size and weight was considerably greater than the original's. A cube is needed approx 2'6" square at the base of the sign Stacey Massurit (SM) asked what actually needed doing. AB explained that a brick/flint base was needed and to be reconstructed using the original materials as far as possible.

v. Discussion returned to the proposed expenditure. Angie Mason (AM) questioned the source of funding to meet the budget versus the shortfall in statutory income. AP explained that it came from fundraising.

vi. ER proposed, PW seconded, the proposal that the financial plan for 2001/2 be accepted. The motion was carried unanimously.

Item 4 – Correspondence

i. Dog fouling. SS informed those present that correspondence was received on the subject of dog fouling. The Borough Council will investigate; any dog owner found guilty of allowing their dog to foul the public highway could be liable for a fine up to £1000.

ii. Public Sewer. SS wrote to Mr Piper, Assistant Chief Environmental Officer, in October 2000 regarding public sewer supply. A response was received indicating that Boughton would not be connected to the public sewer any earlier than April 2005.

iii. AB suggested that all villagers wrote to express their wish for connection to the public sewer. SS to post the letter on the village notice board to enable this. Dr Bolam continued the debate with information on Stoke Ferry's attempts to be connected and the village's ultimate failure to date.

iv. Highways Department. Bollards had been erected outside the GP surgery to prevent overflow parking. SS had asked Mark Pogmore to Comment on the over-flow parking. The Highways Department refuses to erect *No waiting* signs

v. ER was concerned at the number of large HGV vehicles. SS agreed to write to the Highways Department on the issue PW suggested more 30 mph limit signs up to Eileen Bailey's home. SS had already written making this request. A refusal had been received Quiet Lanes Scheme. SS explained the *Quiet Lanes* scheme. SS agreed to write for further information

Item 5 – Parish Review

i. SS has written to the Borough Council requesting that the village boundary is extended to include the airfield in Stoke Ferry Road. SS went to meeting of the Borough Council with Trevor Manley. A good case was put forward for moving the Parish Boundary.

- ii. SM had spoken to Chair of Stoke Ferry Council. There seems to be no objection from that quarter to moving the boundary/re airfield.
- iii. Speeding vehicles. 14 drivers had received verbal warnings whilst speeding through Boughton.
- iv. Use of All Saints Church. A committee had been set up to explore the possible uses of the village church.
- v. Highways. There are plans to resurface all the roads in Boughton later this year. Some have already been done.
- vi. Parish Council. SS had attended a Parish Review meeting regarding village boundaries. The Borough Council would prefer Boughton to become a Parish Council. Janet Savage asked who would foot the cost. SS explained that funding would be sought from the Borough Council once agreement on whether Boughton should have a Parish Council has been obtained. Dr B suggested that any decision made must remain in place for 12 months. AB asked what the situation would be if no one was prepared to stand as Village Chairman.

Item 6 – Any other business

- i. Hog Roast. AB was prepared to do the pig for the Hog Roast, but only if funds raised went to the church and not the Village Meeting.
- ii. AM offered to do teas and mini fete for the Open Gardens Day.
- iii. AM asked if consideration could be given to a safety floor/bark Bark chippings for the playground as is commonly found today. SM offered the information that she would not let her children use the playground as it is too dangerous. Discussion followed and SS offered to look into the costs.

Item 7 – Closure and date of next meeting

- i. The meeting ended at 20:55 and the date for the next Village meeting was set at 22 Aug 01, provided there was enough of an agenda to warrant a meeting.



The Minutes of Boughton Parish Meeting on Thursday 2nd August 2001.

| | | | |
|-----------------|----------------|-----------------------|-----------------|
| Present: | Steve Saunders | Pamela Jennings | Brian Mason |
| | John Savage | Alan Wilkinson | Angie Mason |
| | Janet Savage | Pauline Lee-Evans | Barry Langham |
| | Ann Proctor | Pam Watkinson + guest | Adrian Nurse |
| | Ralph Proctor | Fred Watkinson | Emad George |
| | Sue Pogmore | Maureen Bettridge | Moirsa Saunders |
| | Mark Pogmore | Keith Bettridge | |

Apologies: None received

The Chairman, Steve Saunders, welcomed everyone and opened the meeting at 7 pm.

Item 1: Minutes of the EGM held on 19 Feb 01.

- i. These were discussed and accepted as a true record of the meeting, there were no Matters Arising.

Item 2: Village Pond

- i. The village pond has been overflowing onto the road for several years. The present overflow pipe was too small and could not take all the surplus water to the drain.
- ii. Steve Saunders (SS) had been in discussion with Dr Emad George, who owned the new house on The Green, and the Highways Department. An agreement had been reached, that the excess water was to run into a pipe down the side Dr Georges property, then 'dog legging' across the back of Angie and Brian Mason's property into a drainage dyke.
- iii. Highways proposed to install a new pipe from the pond, under the road, with a manhole on the front corner of the Mason's property. This was in addition to the gullies and pipe work along the front of Adrian Nurses & Dr Georges property. They would pay most of the cost, with a fee of £560 + VAT to the village. The Chairman explained that it was a good opportunity to solve the problem particularly with the offer from Highways.
- iv. Fred Watkinson (FW) asked why the village with a JCB couldn't do it. Brian Mason (BM) pointed out that the quote offered by the Highways Dept was a realistic price, whereas the cost of hiring a JCB with the associated works could very substantial.
- v. Alan Wilkinson proposed the motion that the village agree to the payment.
For: 14 Abstain: 6 Motion Carried

Item 3: The play area

- i. SS had just received a safety inspection report on the play area. He said that some of the reports issues needed to be discussed, although at the end of paragraph 1 of the report it said 'not mandatory'. If the village does the work and there is a claim then there would be less of a liability issue. The Chairman proposed that over several years, the village upgrades the play area. The report was not making the work compulsory at the current time.
- ii. The seesaw is on concrete. This, according to the report, is a medium risk, and the surface needs to be changed. Of importance is the slide. It requires an energy-absorbing surface. If the slide is under 1.4m, then grass is ok, however the slide is well over 2m. The stair height is over 2.5m and



straight up, with no turns. It is recommended to look at a surface of bark chippings of depth 8 inches.

- iii. FW pointed out that it would be necessary to look at the drainage problems of the site. This was a problem around the seesaw.
- iv. Ann Proctor said that the slide had been there 31 years. The general agreement of the meeting was that they didn't want to remove the slide due to its height and age, but in this current time it was necessary to look at the safety aspects. A previous quote for shuttering and bark chippings etc was £2500. John Savage (JS) said that it would be necessary to have a wall to hold the chippings in the correct area.
- v. Sue Pogmore (SP) proposed that the Chairman look at the cost of an energy-absorbing surface for around the slide. There was unanimous agreement that this should be investigated. It was further suggested to get a further quote for replacing the other surfaces as well. A list of repairs needs to be looked at and steadily worked through. The meeting agreed that over several years the work would need to be done.

AOB: Trees and hedges:

- i. JS said he would like to bring up the issue of trees and hedges by the pond. He said that the Willows opposite the building plot needed cutting. Also that on the corner opposite Hall House there should be a footpath. In 1935 JS had an accident there and the council put up rails, so that you could see the full extent of the road. Now the footpath was overgrown by the hedge and the view was not so clear. It was agreed that SS would look at the cutting of the Willows and take advice.

Meeting closed at 20:10

A handwritten signature in dark ink, appearing to be 'JS', is written below the text 'Meeting closed at 20:10'.